

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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February 24, 2004

**FROM: Ken Miller, Director  
Department of Public Works – Regional Parks Division**

**David H. Slaughter, Director  
Real Estate Services Department**

**SUBJECT: REGIONAL PARKS DIVISION REAL ESTATE ACTIVITY**

**RECOMMENDATION:** Receive list of Regional Parks approved Solicitations of Proposal and short-term leases, executed consistent with County Policy 08-03-02, during the period January 1, 2004 through January 31, 2004.

**BACKGROUND INFORMATION:** On October 30, 2001, the Board of Supervisors adopted County Policy No. 08-03-02, Leasing County Regional Park Real Property. Paragraph 2F of the policy requires the Regional Parks Division and Real Estate Services Department to prepare a timely, but not less than monthly, agenda item to the Board reporting the execution of short-term leases and the commencement of Solicitation of Proposal processes.

**SHORT-TERM LEASES:**

<u>Park</u>	<u>Permittee</u>	<u>Term</u>	<u>Lease Fees</u>
None			

**USE PERMITS:**

<u>Park</u>	<u>Permittee</u>	<u>Term</u>	<u>Lease Fees</u>
Prado	Adrian Empire, Inc.	1/16/04-1/18/04	\$300

**SOLICITATIONS OF PROPOSAL:**

None

**REVIEW AND APPROVAL BY OTHERS:** This item was reviewed by Deputy County Counsel Fiona Luke, 387-5474, on February 11, 2004 and by County Administrative Office (Tom Forster, Administrative Analyst III, 387-4635), on February 11, 2004.

**FINANCIAL IMPACT:** None.

**SUPERVISORAL DISTRICT:** All.

**PRESENTER:** Thomas Potter 387-2340

Record of Action of the Board of Supervisors

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